



# **Team Manager's Manual**

## **Game Day Online Match Day Procedures: U12 – Senior Teams**

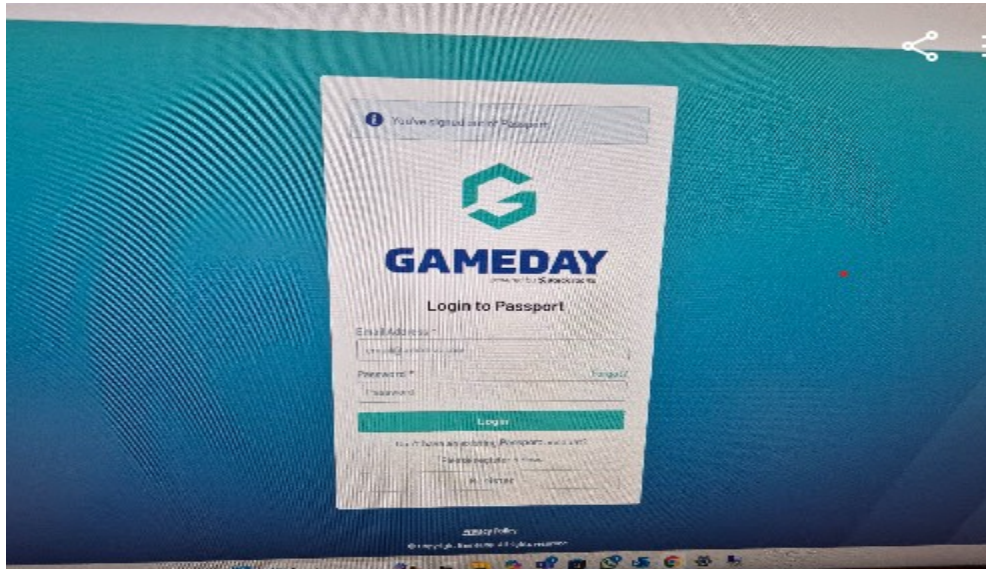
## Instructions My game day app

Need to get a log in user name and password first ( Martin Jona to approve)

<https://passport.mygameday.app/login/>

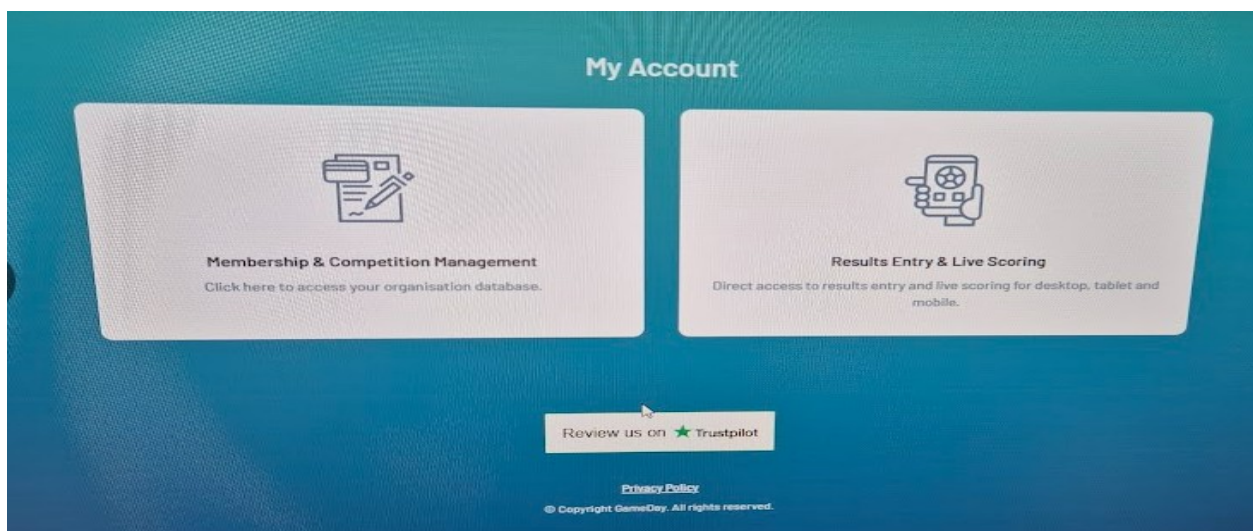
### Step 1

Log in with user name and password



### Step 2

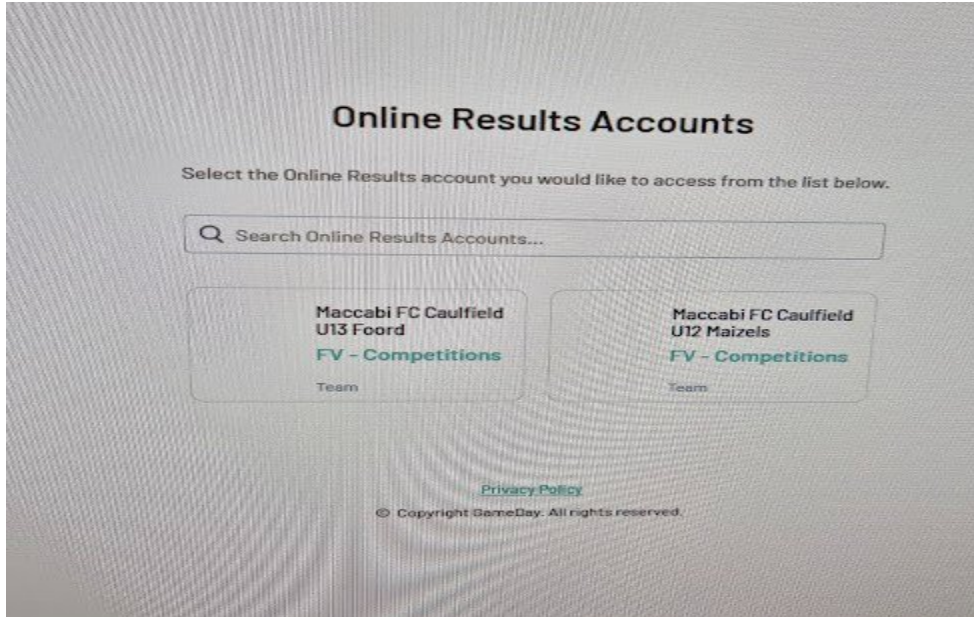
Next screen click on - Results entry and Live Scoring



### Step 3

Online results accounts

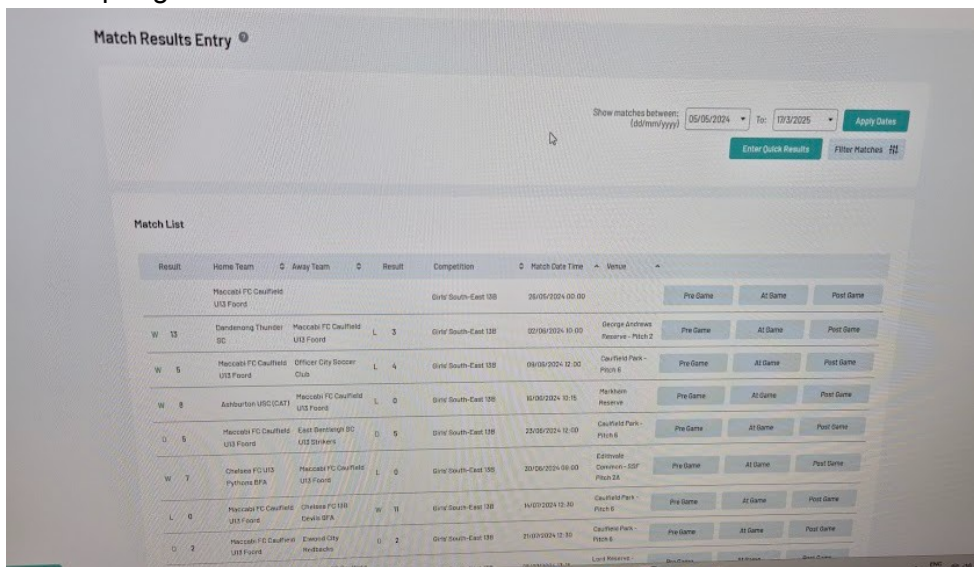
Click on your team



Should show you a list of the upcoming games

### Step 4 - Match results entry

Enter "pre game" button

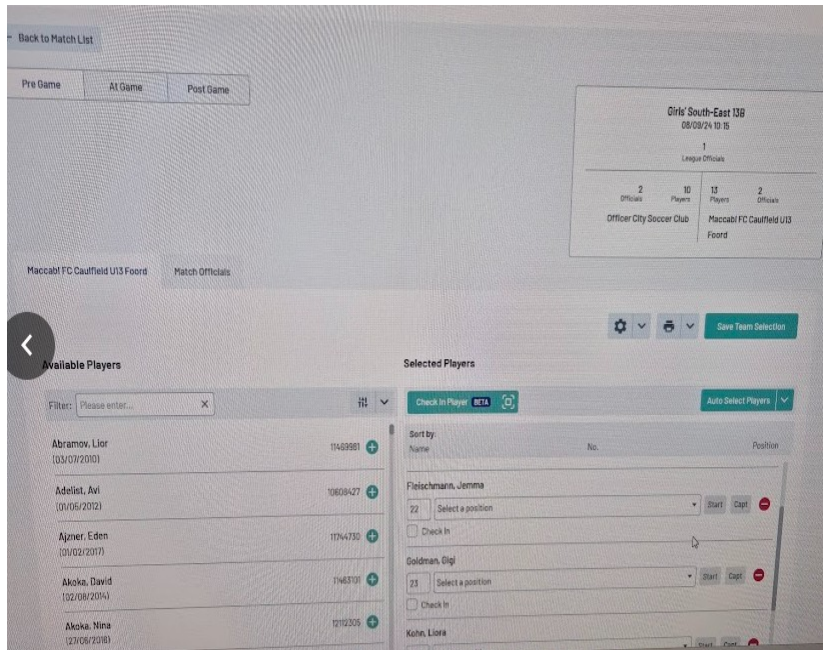


## Step 5 - Available Players

Search from the drop down list of available players for all of your team and add them to your team one by one

Have the option to search each of the individual players from Maccabi list and create “ team list”

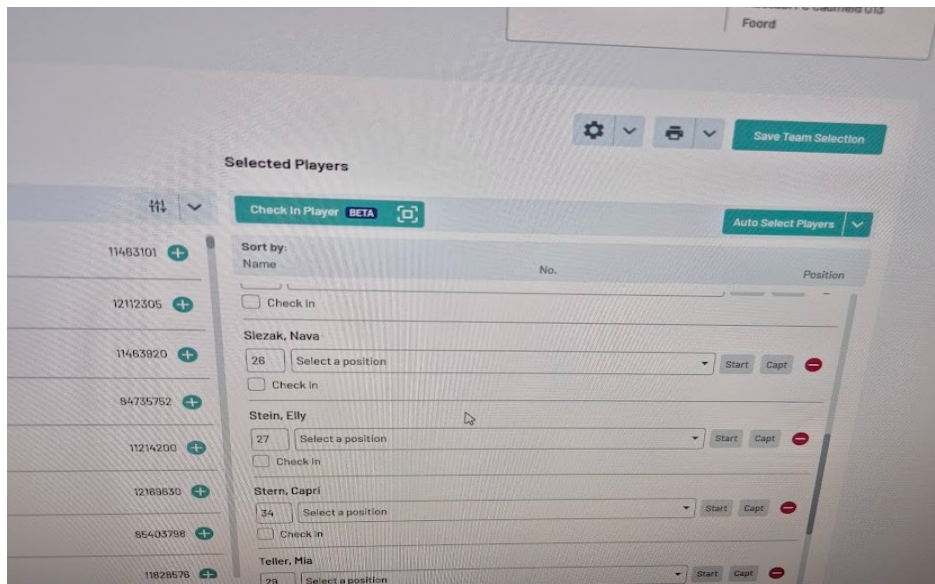
Enter all those playing for the week by adding each team player from available players



## Step 6 Selected players

Add in their official number ( team shirt number) ( if you know it can add in their role as well)

“ save team selection”



## Step 7 Select team officials - Coach, Team manager etc

## “ Save team officials “

12169630 +

Altman, Ian  
(21/09/2007) 85403798 +

Ammirato, Piero  
11828576 +

31 Select a position  
 Check In

Zelman, Amelia  
32 Select a position  
 Check In

DP- On Permit Q- Fin

**Team Officials** Auto Select Officials Save Officials

Temporary assignments apply only when you cannot find the correct officials name in temporary assignments.

No Auto Select before applying  
 Select all default team Staff  
 Select all staff from last week

Group	Appointment	Public Visible?	Member
Coaches	Coach	<input checked="" type="checkbox"/>	Select Team Official
Coaches	Assistant Coach 1	<input checked="" type="checkbox"/>	Select Team Official Nicholas Terry
Coaches	Assistant Coach 2	<input checked="" type="checkbox"/>	Select Team Official
Coaches	Goalkeeper Coach	<input checked="" type="checkbox"/>	Select Team Official
Team Staff	Team Manager	<input checked="" type="checkbox"/>	Select Team Official
Team Staff	Football Operations	<input checked="" type="checkbox"/>	Select Team Official
Team Staff	Technical Director	<input checked="" type="checkbox"/>	Select Team Official
Team Staff	High Performance	<input checked="" type="checkbox"/>	Select Team Official
Team Staff	Physiotherapist	<input checked="" type="checkbox"/>	Select Team Official

**Step 8** print out team sheet and starting list both teams

Click on print options

Girls' South-East 13B  
08/09/24 10:15

1  
League Officials

2 Officials	10 Players	13 Players	2 Officials
Officer City Soccer Club		Maccabi FC Caulfield U13 Foord	

Save Team Selection

Selected Players

Check In Player BETA

Sort by: Name No. Position

Check In

Teller, Mia Start Capt

Both teams --  
Teamsheet  
FV Team Sheet

Auto Select Players

Print "both teams teamsheet" - this will give you an approximation of other teams numbers and names

The screenshot shows a web browser window with a 'STARTING LIST' for a soccer match. The match is between 'Lakeside Reserve - Junior Pitch 2' and 'TEAM 11 MACCABI FC CAULFIELD U13 FOORD'. The page is titled 'OFFICER CITY SOCCER CLUB' and 'SEASON 2011/12'. The starting list is organized into two columns, one for each team, with columns for NAME, DATE, P, S, N, NO, and TIME. The names listed include Devin, Lyla, Dylan, Madeline, Nathan, Florence, Harry, Kira, James, Jake, McCandless, Payton, Naveh, Ishi, Josh, Eliza, Phoebe, Shihan, and Steffen, Eva. The page also includes a 'COACH SIGNATURE' field and a 'REFEREE SIGNATURE' field. At the bottom, there are instructions for starting players and substitute players.

Print "FV team sheet" - this will give you your team sheet for the week ( Print 2-3 copies - allows for mistakes and also to give one to the ref , one to the other team and one to keep)

The screenshot shows a 'FV team sheet' form for Maccabi FC Caulfield U13 Foord. The form includes the following information:

- Team Name:** Maccabi FC Caulfield U13 Foord
- Teams:** Officer City Soccer Club V Maccabi FC Caulfield U13 Foord
- Date:** 08/09/24
- Competition:** Geils South-East 13B
- Round:** 14
- Time:** 10:15
- Venue:** Lakeside Reserve - Junior Pitch 2

The main table lists players with the following columns: Shirt No., FFA Number, Player Name, Starting Captain, GK, Substitution No., Substitution Time, Goals No., Goals Time, Yellow Card Code, Yellow Card Time, Red Card Code, and Red Card Time. The players listed are:

Shirt No.	FFA Number	Player Name	Starting Captain	GK	Substitution No.	Substitution Time	Goals No.	Goals Time	Yellow Card Code	Yellow Card Time	Red Card Code	Red Card Time
20	11209915	Cavin, Raphaelle										
21	11470955	Elgart, Maya										
22	11267398	Fleischmann, Jemma										
23	10613093	Goldman, Giga										
24	11208835	Kohn, Lora										
25	84754951	Komisarschik, Ariela										
26	11735319	Sizak, Nava										
27	11469320	Slack, Ely										
34	11467880	Stern, Copi										
28	11238369	Teller, Mia										
30	11467411	Terry, Abigail										
31	10971788	Wertheimer, Sasha										
32	83422768	Zelman, Amalia										

Below the table, there are sections for 'Match Officials' and 'Team Officials'. The Match Officials section includes fields for Referee, Assistant Referee 1, Assistant Referee 2, and 4th Official, each with Name and Signature fields. The Team Officials section includes fields for Coach, Assistant Coach, Physiotherapist, and Team Manager, each with Name and Signature fields. There are also fields for Yellow Card Code and Time, and Red Card Code and Time.